# **Privacy Policy for Xeos Technologies Inc**

Effective Date: June 9<sup>th</sup> 2023

## Introduction

This Privacy Policy describes how Xeos ("we," "us," or "our") collects, uses, discloses, and protects the personal information of individuals who interact with our company. We are committed to protecting your privacy and ensuring the security of your personal information. This policy applies to all personal information we collect through our website, services, and other interactions with individuals.

## **Information We Collect**

We may collect personal information from you when you interact with us, including but not limited to:

- Contact information (such as name, email address, phone number) when you contact us or subscribe to our newsletters.
- Transaction details, if applicable, when you make a purchase or engage in a transaction with us.
- Information you provide when participating in surveys, contests, or promotions.
- Usage information related to your interactions with our website, such as IP address, browser type, operating system, and device information.
- Any other information you voluntarily provide to us.

## **Use of Personal Information**

We use the personal information we collect for the following purposes:

- To communicate with you and respond to your inquiries or requests.
- To process transactions and fulfill orders, if applicable.
- To provide you with information, newsletters, and updates about our products and services.
- To improve our website, products, and services based on your feedback and preferences.
- To conduct research and analysis to enhance our offerings and user experience.
- To comply with legal obligations and protect our rights and interests.

## **Information Sharing**

We do not sell, trade, or rent your personal information to third parties for marketing purposes. However, we may share your information with trusted service providers or business partners who assist us in operating our business, conducting transactions, or delivering services to you. We ensure that these third parties maintain adequate safeguards to protect your personal information.

We may also disclose your personal information when required by law or to protect our legal rights, safety, or the rights of others.

# **Data Security**

We employ appropriate security measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction. However, please note that no method of transmission over the internet or electronic storage is completely secure. We cannot guarantee the absolute security of your personal information.

#### **Data Retention**

We retain personal information only as long as necessary for the purposes outlined in this Privacy Policy or as required by law. When personal information is no longer needed, we will securely dispose of it.

# **Your Rights and Choices**

You have certain rights and choices regarding your personal information, including:

- The right to access, update, or correct your personal information.
- The right to withdraw consent for certain data processing activities.
- The right to request deletion of your personal information, subject to legal requirements.
- The right to opt-out of receiving marketing communications from us.

To exercise these rights or for any privacy-related inquiries, please contact us using the contact information provided below.

# **Third-Party Links**

Our website may contain links to third-party websites or services. We are not responsible for the privacy practices or content of those third parties. We encourage you to review the privacy policies of any third-party websites or services you visit.

# **Updates to this Privacy Policy**

We may update this Privacy Policy from time to time to reflect changes in our practices or applicable laws. The updated policy will be effective when posted on our website, and the revised date will be indicated at the top of the policy.

## **Contact Us**

If you have any questions, concerns, or requests regarding this Privacy Policy or our privacy practices, please contact us at:

Xeos Technologies Inc 36 Topple Dr, Dartmouth Nova Scotia, CANADA B3B 1L6 sales@xeostech.com 902-444-7650

We will make every effort to address and resolve your privacy concerns promptly.

By using our website, services, or providing personal information to us, you consent to the collection, use, and disclosure of your personal information as described in this Privacy Policy.